

**BELMONT COUNCIL ON AGING
BOARD OF DIRECTORS MEETING
May 12, 2008**

Present: J. Semuels, J. Kantor, B. Miranda, H. Kazarian, E. Hamann, N. Hegarty, A. Lougee, N. Niv-Vogel.

Absent: J. Brusch, H. Dvorak, P. Solomon.

Acceptance of Minutes: The Minutes of April 8, 2008 were approved as written.

There were no Senior Citizen Concerns.

Announcements: The volunteer appreciation luncheon will be held on May 21 at the Senior Center. The staff appreciation luncheon will be held at noon on May 30, also at the Senior Center.

Chronic Disease Self-Management Program. N. Niv-Vogel reported that the program is going very well.

Director's Report: The Director read a closing letter from this year's intern, Emily Schmick, in which she made the suggestion that the Board review its mission statement. Boston College may assign an intern for the coming year. N. Niv-Vogel is working with Donna Moulthrop and Patty Mihelich to get coupons or gift certificates for seniors to use at the Farmers Market. The town cannot become involved in this project, according to the Town Accountant. B. Miranda will check with the State Department of Agriculture to see if they can provide a mechanism for doing this.

The Director reported that one driver has resigned. The new van has several structural and design problems. The seat belts do not work well, for example.

She will work with Springwell to phase in the meal site at the new senior center. She will also try to keep the swimming program going through the revolving account.

Budget: The Director reported that she did not get the Warrant Committee Subcommittee's report in advance this year. The Board agreed to take a more participatory role in the budget meetings next year and to try to have board members in attendance at each meeting. Board members will prepare to be knowledgeable in specific areas. The members of the Warrant Committee and the subcommittees change from time to time with moderator's appointments.

Springwell: N. Hegarty reported that Springwell has engaged in a strategic planning review and recommended that the board look at goals, trends, and plan out five years ahead when we review our mission.

Building Committee: Construction is actively taking place at the Beech Street site. The builder is proving to be sensitive to green issues. A completion date of February 1 is estimated.

Friends of COA: A. Lougee announced that the Friends will transfer all contributions to date for the Senior Center to the Town by June 15. The next scheduled meeting is Wednesday, June 4, 7:30 pm at the Senior Center. Discussion will be held at the June meeting on ways to publicize the donors and their contributions.

The Selectmen will be looking at vacancies on the board sometime in June. People interested in serving on the board should send a resume with a cover letter to the Selectmen.

The next meeting of the COA Board will be on June 2 at 7:30 p.m. at the Senior Center.

The meeting was adjourned at 9 p.m.

Respectfully submitted,

Ethel Hamann